



Design-Build Institute of America Student Chapter Program

Objective and Purpose of a DBIA Student Chapter

DBIA Student Chapters are dedicated to promoting widespread and successful utilization of the design-build project delivery method in shaping the built environment. To accomplish this goal, they are committed to fostering interdisciplinary education and communication to integrated facilities delivery at the University level.

This goal will be facilitated through active participation Student Chapter members and:

- local DBIA professionals and corporations
- students and faculty in design and construction-related disciplines
- local professional organizations representing architecture, engineering, landscape architecture, general contracting, law and government
- National DBIA programs and services

The Student Chapter will develop a strong working partnership between students and industry professionals regarding the education and research objectives required for the continued growth and excellence of design-build.

Membership Benefits

- Nation-wide access to design-build professionals
- Discounted registration rates for all national DBIA programs and events
- DBIA newsletter and magazine
- DBIA web-based student resume posting service and internship database
- Valuable contacts for employment, research, and publication

Proposed Student Chapter Roles and Responsibilities

DBIA National Office

- Maintains student member records
- Maintains corporate sponsor records when applicable
- Provides technical assistance to Faculty Advisors, Corporate Sponsors, Chapter Presidents
- Provides two copies DBIA newsletter and one copy Design Build Magazine and DBIA Membership Directory per chapter
- Creates interactive student internship database and student resume database on DBIA web site
- Disseminates information on national student design-build competitions
- Creates and maintains links to student chapter web sites
- Offers discounted rates for full-time students to attend DBIA Annual Conference

Faculty Advisor

- Is a member of DBIA
- Serves for two academic years
- Provides student chapter mailing address, phone, E-mail, etc.
- Provides, or arranges for physical space for storage of chapter materials
- Monitors student financial activities, accuracy of external communication
- Offers guidance in soliciting corporate sponsorship
- Offers guidance in organizing, promoting, executing student chapter events

- Offers guidance regarding responsibilities between student chapter and the host university
- Is eligible for complimentary travel and tuition to DBIA Annual Conference when chapter obtains corporate sponsorship
- Is primary liaison between student chapter and DBIA national office

Chapter President

- Serves for one academic year
- Is responsible for obtaining accurate financial and student membership information from Chapter Secretary and Chapter Treasurer (to forward to DBIA national office)
- Is eligible for complimentary travel and tuition to DBIA Annual Conference when chapter obtains corporate sponsorship
- Is responsible for selecting an additional student delegate to attend the DBIA Annual Conference pending corporate sponsorship
- Engages in recruiting corporate sponsorship
- Plans, promotes, executes student chapter programs and activities
- Plans, promotes, executes student chapter elections
- Is primary liaison between student chapter members, faculty advisor, and DBIA national office

Chapter Secretary

- Serves for one academic year
- Is responsible for gathering and maintaining complete student membership application information, creating an electronic roster containing all student members' addresses, etc., and forwarding it to the Chapter President and Faculty Advisor in a timely fashion
- Coordinates with Chapter Treasurer on roster as dues are collected
- Assists Chapter President in creating and disseminating communication of chapter activities and events
- Prepares chapter meeting minutes
- Maintains files of internal and external chapter communications

Chapter Treasurer

- Serves for one academic year
- Is responsible, with Faculty Advisor and Chapter President oversight, for collecting, maintaining records, and disbursing chapter funds collected from dues, events, or corporate sponsors
- Maintains chapter checking, savings accounts
- Prepares proposed and executed academic year budget
- A minimum of twelve students are required to form a chapter with academic year dues of \$25.00 per student.

Student Chapter Members

- Join chapter for one academic year
- Participate in chapter activities, programs, recruiting and corporate relations
- Are eligible for discounted tuition at DBIA Annual Conference

Possible Student Chapter Activities

- Lecture series
- Social gatherings (involve alumna and members of related professional organizations)
- Forum for graduate student research reports, peer review
- Creation of campus design-build charette
- Professional office visits
- Project site visits
- Resume/portfolio workshop — post resumes on chapter and/or DBIA website
- Career forum
- Studio/classroom visits to student members from multiple disciplines
- Community service projects
- Evaluate and make recommendations regarding presence and quality of design-build in course curricula in representative academic departments

- Identify local professionals qualified to serve as guest lecturers in design-build
- Influence course registration policies to facilitate interdisciplinary course enrollment
- Organize surveys of recent alumna and to track and report design-build career paths to DBIA national office

Academic Year Calendar

Fall Semester

- Recruit new members
- Establish the year's calendar, projected budget
- Submit chapter dues, roster to DBIA national office (prior to Annual Conference)
- Collect corporate sponsorship funds
- Attend DBIA Annual Conference
- Hold events as planned

Spring Semester

- Hold on-campus charette if planned
- Career Forum, on-campus recruiting activities
- Hold events as planned
- Recruit students, corporate sponsor(s) for fall semester
- Hold Student Chapter Officer elections for fall semester

DBIA Philosophy Statement

The Design-Build Institute of America believes that integrated facilities delivery possesses fundamental advantages over traditional project delivery methods practiced in the United States. Design-build is a project delivery system wherein a single entity provides comprehensive design and construction services to an owner under a single contract. When properly applied and administered, design-build has the potential to improve quality, lower cost, lessen delivery time, reduce adversity and foster innovation and excellence in the design professions and construction industry.

Student Chapters shall be solely responsible for operating the Chapter in compliance with policies and procedures established by their respective institutions. DBIA shall not be held responsible for the collection, disbursement or reporting of Student Chapter funds to its host University.