

Notebook Grading Sheet

Name _____

Project _____ Date _____

General guidelines followed: dates and times of experimental work included, information in notebook well organized and easy to follow, names and signatures of all team members included each day, entries made in permanent ink, notebook pages numbered, etc.	/2
The objective(s) and a brief description of the project are noted at beginning of project (start on a new page). The page number of the beginning of project is noted in a Table of Contents at beginning of lab book.	/1
A brief summary of the important details of each experiment performed is noted on each lab day.	/1
For each experiment performed, all raw data are included and appropriately labeled. Record keeping is neat and easy to follow.	/2
Pertinent experimental observations and conditions are noted, including room T and P	/1
Calculations performed during the experiment are recorded.	/1
Key conclusions are noted at the end of the project.	/2
TOTAL POINTS	/10