

DRYWALL CHECKLIST

Subcontractor _____ **Job Name/No.** _____

Amount of Sheetrock Ordered: _____ SF Type ceiling: _____

SF of ceiling to be blown: _____ SF Vaulted ceiling: _____(Y/N)

Sheetrock in garage: _____(Y/N) Wrapped windows: _____(Y/N)

Hanging

- | Pass | Fail | NA | |
|--------------------------|--------------------------|--------------------------|---|
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | All work must comply with local, state and the national codes, even in areas where no local inspection exists. |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | Note any damage to doors or windows due to delivery. |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | All appropriate drywall installed |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | Joints are tight (especially vault) " 1/8". |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | All electrical boxes cut out neatly without gaps " 1/8". |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | Fireplace face is covered where applicable. |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | Use glue on all studs - Be sure nails and screws are set while the glue is still wet so board will bond with the glue. |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | Nails on the ceiling are spaced 7" o.c. maximum. Walls are nailed 8" o.c. max. |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | Screws are spaced 12" o.c. maximum. |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | Windows and corners wrapped with metal corner bead or J-mold as required and as specified on the prints. |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | Corner bead is straight and nailed at least 12" o.c on both sides. Corner bead corners butt tightly together. |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | All drywall is removed from the house immediately after completing hanging and placed in the designated area as instructed by the superintendent. This is a safety as well as a housekeeping issue. There is only one designated trash pile. Sheetrock does not have a separate one. Sheetrock should not be left outside the windows or in the front yard even if it's just overnight! Wet sheetrock makes a terrible mess and is very hard to clean up. Violators of this policy will be backcharged fully for any expense of inconvenience to "Our Company" or the customer. |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | Floors are swept and clean. |

Finishing

- | | | | |
|--------------------------|--------------------------|--------------------------|--|
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | Check walls for smooth finish everywhere |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | Check corners for smooth finish everywhere |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | Check for loose nails or pops |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | Check around windows for proper fit finish |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | Check around outlet boxes for good fit |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | Joints straight and clean. |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | No bubbles or gaps in the tape. |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | Vaulted ceiling straight. |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | Straight line at knee wall upstairs on 2-story. |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | Corners are tight so they will not crack when base is nailed. |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | Metal corners bead covered with mud and are sharp and neat. |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | Mud all the way to bottom on inside corners and at windows. |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | Drywall corners are finished smoothly and completely. |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | Patch nail holes above winds and doors where plastic is nailed for spraying. |

- Corners sanded smooth.
- Ceilings have a uniform texture and completely cover the ceiling area. No hollow spots.
- Floors are scraped and swept and all dirt and debris is removed to the designated location.
- Mud is cleaned off of doors, tubs, showers, fireplace face, etc.
- All trash is cleaned up and disposed of properly.

The Subcontractor understands and accepts responsibility for items on this checklist and verifies these items have been checked and are acceptable. In the event these items are not completed to our satisfaction, the Subcontractor agrees, upon notification to correct these items within 3 working days, or gives "Our Company" the right to correct these item(s) and backcharge the Subcontractor accordingly. I hereby verify that the above items have been checked and are acceptable. I understand that this checklist must be turned in with the invoice in order to receive payment on this job.

Signature _____

Date _____