

VINYL SIDING CHECKLIST

Subcontractor _____ Job Name/No. _____

Siding Selection: _____ Siding Color: _____

General

Pass	Fail	NA	
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Check for correct window style and color.
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Install all windows and doors square.
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Check for correct swing of doors and style.
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Shim patio door frame.
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Caulk all windows and doors when installing.
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Sliding panel of glass door installed on heated side.
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Report any glass breakage immediately.
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Install all doors inside garage.
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Check garage door for correct opening dimensions.
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Use 1 X 6 (1x8) to fur out garage door openings.
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	All wires for receptacles, lights, chime button & entrance.
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Raise all swing doors 3/6 " off floor in carpet areas.
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Check master mounts for exterior light receptacles and dryer vents for proper location.
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Master mounts should be backed up with wood.
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Outside flood light location should be backed up with wood.

SIDING

<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Check for correct brand.
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Check for correct color.
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Corners could be white or match siding.
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Check for correct style.
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Check for correct finish.
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Warranty requires all siding to be nailed on 16" centers.
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	All siding panels should be relatively easy to move from side to side.
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	All panels should run straight level lines, corner to corner, inside & outside corners should line up with each other from top to bottom of windows, doors and cornices should be even. All joints should be turned away for the greatest traffic area.
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Panels that are cut out for windows, doors, and so on, should have seal trim applied.
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Panels should not be spliced over windows or doors. For example: If work order states cornice, trim, <u>white</u> corners, J-mold, soffit material, trim coil, front porch, ceiling, etc. should be <u>white</u> . Inside corners should be the same color as siding.

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|--------------------------|--------------------------|--------------------------|--|
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | Gable end overhangs should have solid soffit material. All other overhangs open to attic should be perforated. |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | 1 X 2 wrapped with coil stock have to be placed under all exterior door thresholds. |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | Flash all necessary areas on roof when siding is done prior to shingles being installed. |

CORNICE

- | | | | |
|--------------------------|--------------------------|--------------------------|---------------------------|
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | Check for correct brand. |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | Check for correct color. |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | Check correct style. |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | Check for correct finish. |

GABLE VENTS

- | | | | |
|--------------------------|--------------------------|--------------------------|---|
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | Check for correct style. |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | Check for correct size. |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | Check for correct color. |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | Check for correct location. |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | Do not use perforated siding for gable vents. |

SHUTTERS

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|--------------------------|--------------------------|--------------------------|--|
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | Check for correct style. |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | Check for correct size. |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | Check for correct color. |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | Check for correct location. |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | Check master mounts for exterior light receptacle and dryer vents for proper location. |

DECKS AND STOOPS

- | | | | |
|--------------------------|--------------------------|--------------------------|---|
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | Should be flashed in same manner as front porch except for all decks less than 12 feet out from house. They block out 8 in. high. |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | Check for proper position on wall. Be sure the blocked out area is below patio door at least 1". |

FRONT PORCH

- | | | | |
|--------------------------|--------------------------|--------------------------|---|
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | Ceiling should be stripped with 1 X 4 on 16 inch centers to prevent vinyl from sagging. |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | Should have soft soffit material run vertically. All beams should have 1 X 6 on bottoms too. Except front post cap bottoms with PVC coil stock. |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | The vinyl siding should be blocked out and flashed with aluminum too, |

- ☐ ☐ ☐ except treated band for floor.
- ☐ ☐ ☐ The finished blocked out area should be 10" high from bottom panel.
- ☐ ☐ ☐ Width should be distance from finished beam outside to outside.

SCREEN PORCHES

- ☐ ☐ ☐ Beams finish out same as front porch. All ceilings should be stripped out with 1 X 4 on 16" centers.
- ☐ ☐ ☐ In order for screen porch framing to connect to exterior wall of house, a 2 X 4 should be placed in plumb position directly under finished beam, flush with outside edge of beam.
- ☐ ☐ ☐ Flashing should be installed under permanent 2 X 4 to complete water seal. J-mold each side of 2 X 4 and run siding to J-mold.
- ☐ ☐ ☐ All ceiling light location in vinyl ceiling should be backed up with wood for proper electrical installation.

The Subcontractor understands and accepts responsibility for items on this checklist and verifies these items have been checked and are acceptable. In the event these items are not completed to our satisfaction, the Subcontractor agrees, upon notification to correct these items within 3 working days, or gives "Our Company" the right to correct these item(s) and backcharge the Subcontractor accordingly. I hereby verify that the above items have been checked and are acceptable. I understand that this checklist must be turned in with the invoice in order to receive payment on this job.

Signature _____ Date _____