

**From:** S Gillespie  
**To:** [Clayne Larsen](#)  
**Cc:** [Tommy Knotts](#); [Matthew Memmott](#)  
**Subject:** Re: Tour of BYU central chilled water facility for Chemical Engineering 391  
**Date:** Monday, February 12, 2018 8:52:08 AM

---

Clayne,

The tour of the Conference Center chiller plant is scheduled for Feb 21st and Feb 22nd. I have reserved room 1161 of the Conference Center for Wednesday, Feb 21st from 1 to 2 pm. We will meet there for 10 min. to hear an overview before we begin the tour. I have reserved room 1159 of the Conference Center for Thursday, Feb 22nd from 10 to 11 am and 12 to 1 pm for the other two ChEn 391 classes. The Conference Center is located north of Heritage Halls and close to the BYU Broadcasting building. Rooms 1159 and 1161 are on the lower level of the Conference Center near the SW corner of the building. Email me if you have any questions. We look forward to attending the tour.

Sue

On Wed, Jan 10, 2018 at 2:36 PM, Clayne Larsen <[clayne\\_larsen@byu.edu](mailto:clayne_larsen@byu.edu)> wrote:

We look forward to hosting this tour on the scheduled dates.

FYI on that day and time we will not have any of the chillers or cooling towers in operation at the Conference Center chiller plant.

Thanks.



**From:** S Gillespie [mailto:[sgillespie2003@gmail.com](mailto:sgillespie2003@gmail.com)]  
**Sent:** Wednesday, January 10, 2018 2:20 PM  
**To:** Clayne Larsen <[clayne\\_larsen@byu.edu](mailto:clayne_larsen@byu.edu)>  
**Cc:** Tommy Knotts <[thomas.knotts@byu.edu](mailto:thomas.knotts@byu.edu)>; Matthew Memmott <[memmott@byu.edu](mailto:memmott@byu.edu)>

**Subject:** Re: Tour of BYU central chilled water facility for Chemical Engineering 391

Hi Clayne,

I would like to set up a tour of the BYU chilled water facility for three sections of Chemical Engineering 391 this semester. Everyone enjoyed the tour last fall. We would like to schedule a tour of the facility at the Conference Center during class on Wednesday, Feb 21st at 1:00 pm and on Thursday, Feb 22nd at 10:00 am and 12:00 pm.

Wed	Feb 21	1:00 - 1:45	12 students	Sue Gillespie
Thur	Feb 22	10:00 - 10:45	16 students	Tommy Knotts
Thur	Feb 22	12:00 - 12:45	16 students	Matt Memmott

If those dates do not work we could do the tour the following week on Wednesday, Feb 28th and Thursday, Mar 1st. A faculty member will accompany each class. I will reserve a room in the Conference Center where we can meet for 10 min. to hear an overview before we begin the tour. I look forward to hearing from you and visiting the BYU Chilled Water Facility. Thanks for your time to educate our students.

Thanks,

Sue