

Evaluator \_\_\_\_\_

# EVALUATION OF SEMINAR PRESENTATION

Date \_\_\_\_\_

PRESENTER \_\_\_\_\_

## SPECIFIC CHARACTERISTICS

	Excellent	Good	Fair	Poor	Comments
<u>Organization:</u>					
Introduction (Did it prepare the audience?)					
Flow of Thought					
Summary (Did it summarize the main points?)					
Timing					
<u>Preparation:</u>					
Smoothness (Well-rehearsed)					
Clarity (Could the audience understand?)					
Technical Content (Did the presentation convey significant information?)					
Visual Aids (Quantity? Quality?)					
Explanation of Figures and Graphs					
<u>Delivery:</u>					
Visual Contact with the Audience					
Clarity of Speech					

OVERALL RATING: ☐

Scale: 0 = Absolutely Worthless

2 = Many serious deficiencies

4 = A few serious deficiencies; otherwise okay

6 = A few strong points; pretty good

8 = Many strong points; very good

10 = Outstanding beyond description

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